

LIFEPOINT MINISTRIES
INTERNATIONAL PENTECOSTAL HOLINESS CHURCH
2018 BYLAWS

I. NAME

Georgia Conference IPHC, Inc. (d.b.a. LifePoint Ministries) is a non-profit Georgia Corporation registered with the Secretary of State, Georgia. Hereafter, this entity is referred to as either LifePoint Ministries or Georgia Conference IPHC, Inc.

II. PURPOSE

In addition to the guidelines found in the IPHC Manual, LifePoint Ministries exists to:

- A. Remain a mid-level organizational unit of the International Pentecostal Holiness Church and in compliance with the IPHC Manual.
- B. Provide oversight, encouragement and support to the network of churches, ministers and ministries that are relationally connected through the guidelines of the IPHC Manual.
- C. Cast and communicate vision for the network of churches, ministers and ministries that are relationally connected.
- D. Encourage ministers in their calling through prayer, training, and networking.
- E. Promote the ministries of the International Pentecostal Holiness Church.
- F. Credential clergy and provide ongoing personal development opportunities.
- G. Connect churches to appropriate resources when called upon.
- H. Implement the financial guidelines of the International Pentecostal Holiness Church, Inc. in accordance with the IPHC Manual.
- I. Plant new churches and ministries.

III. MEMBERSHIP

The membership of LifePoint Ministries consists of:

- A. Elected/appointed leaders and staff
- B. Credentialed clergy
- C. Member Churches
- D. Local church members in good standing

IV. RELATIONSHIPS

- A. The International Pentecostal Holiness Church

LifePoint Ministries is a Member Conference of the International Pentecostal Holiness Church, a non-profit religious corporation with headquarters in Oklahoma City, OK. It is subject to the Constitution and Bylaws as set forth in the current International Pentecostal Holiness Church Manual.

- B. Member Churches of LifePoint Ministries:

1. Are subject to and shall function within the Bylaws of the LifePoint Ministries and the International Pentecostal Holiness Church Manual; specifically as it relates to the IPHC Constitution and Bylaws.
2. Shall acquire adequate property and liability insurance coverage.
3. Shall prepare and execute church property deeds according to the IPHC Manual. Copies of Member Church deeds shall be provided to the Conference Ministry Center.
4. Shall be incorporated and shall maintain corporate status.
5. Shall provide the Conference Executive Council a copy of their articles of incorporation and bylaws for review. A Member Church shall inform the Conference Executive Council of any intent to change their deeds, articles of incorporation or bylaws. The local church shall provide a copy of the proposed changes to the Conference Executive Council prior to the official adoption.
6. Shall notify the Conference Superintendent in writing of their elected delegates no later than thirty days prior to the Quadrennial Conference.
7. Shall follow the Constitution & Bylaws of the IPHC Manual with regard to property. When considering construction of new buildings, major remodeling of existing facilities, purchasing, selling, leasing, renting, exchanging, mortgaging, or any event dealing with real estate, shall first communicate with the Superintendent in writing.
8. Shall abide by the IPHC position regarding same-gender marriage as follows: Local IPHC Churches and the local IPHC Ministers who serve them shall only hold, conduct, or preside over weddings, receptions, and anniversaries (and other gatherings related to weddings, receptions, and anniversaries) that celebrate a marriage or blessing between one man and one woman.

C. Affiliate Churches - are defined and follow the guidelines of the IPHC Manual

D. Credentialed Ministers

1. LifePoint Ministries issues the following clergy credentials in accordance with the IPHC Manual:
 - a. Local Church Minister's Certificate
 - b. Minister's License, Minister of Discipleship Ministries, Minister of Music License
 - c. Certificate of Ordination
2. In the event a pastor seriously contemplates resignation, he shall notify the Conference Superintendent first. The local church should receive notification at least thirty days prior to the expected resignation date.
3. Appropriate ministerial ethics and courtesy shall be observed when a minister is invited to perform ministry in the church of another pastor. Ministers shall minister in a local church only upon the invitation of the local pastor and in full cooperation with the local pastor.
4. Shall be required to pay the necessary fee for the required credential renewal fee. The fee offsets associated expenses with regard to the following: credit check, national criminal background check, and child abuse background check. Full-time students and retired ministers are exempt from the credential renewal fee.
5. Shall receive annually, a minister's photo identification card.

V. CONFERENCE EXECUTIVE COUNCIL

A. Election

LifePoint Ministries shall function through the leadership of a Conference Executive Council consisting of a Superintendent, an Assistant Superintendent, a Secretary/Treasurer and four Council members elected by the Quadrennial Conference in session.

B. The Authority and Duties of the Conference Superintendent

1. The Conference Superintendent is the spiritual and administrative leader of the conference. His spiritual leadership is reflected in the biblical ministries of apostles and bishops. His administrative functions are reflected in the contemporary language as Chief Executive Officer. As such, he provides mission/vision and focus to his Conference to promote church growth, world evangelism, and care to the clergy and flock of God under his charge.
2. The Conference Superintendent is the Chief Executive Officer of the Conference and is authorized to sign all legal documents pertaining to the conference.
3. The authority and duties of the Conference Superintendent are outlined in detail in the IPHC Manual.

C. Duties of the Conference Executive Council

1. Follow the guidelines as printed within the IPHC Manual.
2. Meet regularly at the time and place designated by the Superintendent.
3. Through the Superintendent, be responsible for the operation of a Conference Ministry Center.
4. With the Superintendent and ministry leaders, be responsible for the planning, coordination and implementation of all Conference ministries.
5. LifePoint Ministries Conference Executive Council, as trustees for The Georgia Conference of the Pentecostal Holiness Church, Inc., shall have authority to buy, sell, lease, rent, exchange or mortgage real estate belonging to the corporation; and, file any action or cause of action relative to litigation or declaratory judgment relating to the Board of Trustees. The Conference Superintendent is authorized to execute all documents relative to or pertaining to the purchase, sale, lease, exchange, mortgage or any event dealing with real estate.
6. Appoint committee personnel for the Quadrennial Conference.
7. Assist the Superintendent in helping local churches secure a pastor, in accordance with the IPHC Manual.
8. Work with the Superintendent to build support among pastors and churches for evangelism, church growth and church planting.
9. Establish a personnel policy concerning pay, housing, insurance, vacation, operational expense, etc., for the Conference Superintendent and other paid Conference-level ministry leaders or employees.
10. Shall require each Local Church Administrative Council to respond annually pertaining to the review of their Senior Pastor's salary & benefits package.
11. Assist the Conference Superintendent with the establishment of a Conference Ministries Cabinet as outlined in the IPHC Manual.

VI. CONFERENCE MINISTRIES

A. The ministries of LifePoint Ministries shall be implemented through the following ministries as defined in the IPHC Manual:

1. Discipleship Ministries

Discipleship Ministries shall coordinate the spiritual formation ministries of LifePoint Ministries and shall consist of the following ministries.

- a. Adult Ministries
 - a. Ministry to Seniors
 - b. Ministry to Men
 - c. Ministry to Women
 - d. Ministry to Singles
- b. Children's Ministries
 - a. Ministry to Girls
 - b. Ministry to Boys
- c. Spiritual Formation
 - a. Stewardship Training
 - b. Sunday School
 - c. Systematic Bible Study
 - d. Small Groups
 - e. Worship/Creative Ministries
- d. Student Ministries
 - a. Ministry to Youth
 - b. Ministry to College Students

2. Evangelism USA Ministries

LifePoint Ministries shall include those ministries involved in evangelism, outreach, and the multiplication of believers and churches.

- a. Chaplains Ministries
- b. Church Multiplication
- c. Church Next Level (Revitalization)
- d. Ethnic Ministry and Resource Development
- e. Evangelism
- f. M25 Ministries

3. World Missions Ministries

LifePoint Ministries will serve as the link between the local church and IPHC World Missions to foster the following:

- a. Coffee House Ministry
- b. Financial Services
- c. Global Outreach
- d. Missions Services
- e. People to People
- f. TEAMS (Mission Trips)
- g. The Awakening

- B. To protect those under our care from potential abuse, all leaders and workers of LifePoint Ministries and Member Churches shall be carefully screened before being allowed to serve. For those working with minors, the screenings shall include a criminal background check and sexual offender check.

- C. The Conference Superintendent, in consultation with the Conference Executive Council, shall appoint directors and other personnel for Conference-level ministries. Job descriptions shall be provided for each.
- D. All Conference Ministry Director appointments will be for a term of two years. These shall be reviewed annually or as needed. Persons serving may be reappointed for additional terms, in consultation with the Conference Executive Council.
- E. The Conference Executive Council shall approve funding for each of these ministries in accordance with their purpose, goals/needs, and the budgeted funds available for disbursement.

VII. FINANCE

- A. We, as a church, believe that our total income belongs to God. As good stewards of God's resources, every believer should pay a full tithe (10% of all income) regularly into the local church.
- B. All ministers and churches shall following the guidelines of the IPHC Manual with regard to monthly reporting and tithing.
- C. Bookkeeping and distribution for all Conference ministry funds shall be in the office of LifePoint Ministries Ministry Center for a unified financial system.
- D. All ministries receiving Conference funds must present an annual budget for approval to the Budget Committee by the date established by the Conference Executive Council. No funds will be transferred into the ministry account until the budget is submitted and approved.
- E. The Conference Executive Council shall determine the compensation structure of the Conference Superintendent. The Conference Superintendent shall determine the Conference Ministry Center staff and other personnel employed in Conference-level ministry salaries, according to budgeted funds available. These shall be reviewed annually, or as needed.
- F. Each local church is required to send in ten percent (10%) of all regular tithes and offerings to the Conference Ministry Center. LifePoint Ministries shall forward monthly, the specified portion of the church tithe and any designated funds received to the appropriate entity of the IPHC Global Ministry Center. The remaining church tithes are retained in the Conference Treasury for Conference operations. Any church, which does not comply, shall be dealt with in accordance with the IPHC Manual.
- G. Each local church ministry (e.g. Church, Discipleship Ministries) shall report monthly on appropriate forms and forward all tithes, budget allocations, and designated funds to the Conference.
- H. Each local church treasurer shall submit a written or electronic financial report of the local church finances monthly to the Conference Ministry Center on the official report form. All local treasurers are required to carry all funds in bank accounts in the name of the local church. It is recommended that all disbursements be made from the church office.
- I. Local IPHC churches shall comply with the financial guidelines in the International Pentecostal Holiness Church Manual.
- J. Each local church shall defray the expenses of its Senior Pastor to all meetings of the Conference and to General Conference.

- K. We recommend that each local church in the Conference that has a pastor engaged in full-time pastoral ministries use the salary scale in the current Annual Compensation Handbook for Church Staff, published by Christian Ministry Resources.
1. *In addition to the salary, the pastor should receive:*
 - a) Housing Allowance
 - b) Utilities Allowance
 - c) Health Insurance
 - d) Travel Allowance
 - e) Social Security (minimum 7.65%) of salary and housing
 - f) Retirement (minimum 3%) of salary and housing
 - g) Two weeks paid vacation at minimum
 - h) Christmas gift of one week compensation at minimum
 2. The pastoral/staff compensation package breakdown must be included in the official Minutes of the local church for IRS purposes by December 31st for the next year.
 3. The Pastor's salary and benefits are to be reviewed at least annually by the Local Church Administrative Council. The local church Secretary/Treasurer be required to forward their compliance with the annual review to the Conference Ministry Center.

X. IPHC MANUAL

The terms of the IPHC Manual are hereby incorporated by reference into this report. To the extent that the terms of this report may hereafter be deemed to be in conflict with, or inconsistent with the terms of the IPHC Manual, the IPHC Manual shall have precedence.

Respectfully Submitted: Rev. Rick Womack – Chairman, Charlotte Aston, Rev. Steve Craven, Rev. Brian James, Rev. Harrison Lampley, Rev. Eric Prempeh, Rev. Rachel White